

YORKSHIRE NETBALL REGIONAL MANAGEMENT BOARD MEETING



**MINUTES OF THE VIRTUAL RMB MEETING HELD ON THE
25th MAY 2022**

MEMBERS	
Lisa Woods - LW	Regional Chair
Nicki Shipley - NS	Interim Treasurer
Katie Puplett - KP	Elected Member/G & FC Chair
Sian Foley-Corah - SFC	Elected Member
Kate Cox - KC	Elected Member
Laura Elson - LE	Volunteer Lead
Mark Pritchard - MP	Elected Member
Jayne Field - JF	Appointed Member
Yasmita Meisuria - YM	Appointed Member
Keith Morris - KM	Appointed Member
Linda Ginessi - LG	Appointed Member
APOLOGIES	
Debbie Chandley - DC	EN Regional Officer/Minute Taker
Louise Morby - LM	Elected Member
Caer Harrison - CH	EN – Partnership Manager

1.	<p>Welcome and apologies:</p> <ul style="list-style-type: none"> ❖ LW welcomed everyone to the meeting and asked everyone to introduce themselves considering new members had joined the Board. 	
2.	<p>Any Conflicts of Interest on any Agenda Item: (LW)</p> <ul style="list-style-type: none"> ❖ Sian Foley-Corah - Team Manager for Leeds Rhinos ❖ Lisa Woods - Member of the Leeds Rhinos Board ❖ Mark Pritchard - Photography for Leeds Rhinos ❖ Keith Morris – Provides facilities for Leeds Rhinos <p>Action Point: all RMB members to return the signed compliance agreement and conflicts of interest policy to DC ASAP</p> <p>Action Point: Send the compliance agreement and relevant police and the conflicts of interest policy to the new members of RMB for signing</p> <p>Action Point: Send KP and LW a list of RMB members who have returned the compliance and conflicts of interest forms</p>	<p>All</p> <p>DC</p> <p>DC</p>
3.	<p>Agree Minutes and Actions of last Meeting: (LW)</p> <ul style="list-style-type: none"> ❖ Action Point: Speak to Rachael regarding the EIS bookings and finalise the EIS/Yorkshire Netball court usage contract KP/NS – KC made the Board aware that Sheffield City Trust 's contract for managing the EIS will expire in 2024. The contract will go back out to tender and therefore could affect the court usage agreement . Note from DC: when negotiating the contract this was brought to light, hence the new contract is for 3 years only (September 2021 to August 2024) instead of the usual 4 year contract as SCT cannot guarantee they will successfully retain the contract ❖ Action Point: Speak to GA regarding bank statement as it's essential for NS in her Treasurer's role - Carried forward ❖ Speak to Gemma regarding the Zero system she uses for the accounts to see if it has the capability to deal with expenses – Carried forward ❖ Pull a plan and budget together around EDI and submit to LW & NS – Carried Forward ❖ Liaise with MP to update emails to the new domains - Ongoing ❖ Speak to Leeds Rhinos regarding improving the information coming through for the website and have it in advance so Mark has time to process it. Also ask if they would be happy for Mark to create a section on the new regional website for them instead of them having a page on the Leeds Rhinos rugby website – Leeds Rhinos are looking to use the same website provider as the Region ❖ Forward the email to the RMB from Leeds Beckett regarding the Research 	<p>NS</p> <p>NS</p> <p>LM</p> <p>All</p>

	<p>funding – Carried Forward</p> <ul style="list-style-type: none"> ❖ Use employer’s expression of interest template to advertise the Coach developer post far and wide – Carried Forward ❖ Meet to discuss moving the coach developer project forward, look at the expression of interest form and the information Sian had already pulled together Carried Forward ❖ Volunteer recruitment - List what students could help with, linking in with their studies/dissertations – Carried Forward ❖ Speak to KC to see if Sheffield Hallam have similar opportunities to Leeds Beckett for their students – Carried Forward 	<p>LM</p> <p>KP</p> <p>KP/LW</p> <p>LM</p> <p>LM</p>
4.	<p>Update on Volunteer Recruitment: (KP/KC)</p> <ul style="list-style-type: none"> ❖ LW thanked KP, KC and LE for their work on the recent volunteer recruitment ❖ KP pointed out that under the constitutional rules the RMB were only permitted 3 appointed members but up to 9 elected members on the Board therefore the new members need to be elected at the next AGM <p>Action Point: All new RMB members to pull together a short paragraph on their experience and skill sets to send out to the membership so that they can be elected to the Management Board</p> <ul style="list-style-type: none"> ❖ KP thanked all the new volunteers for stepping forward <p>Volunteer Induction: (LE)</p> <ul style="list-style-type: none"> ○ The Region don’t have an induction process in place at the moment therefore Laura will pull one together <p>Action Point: Speak to volunteers to understand their needs and set up an induction process from the insight to make sure everyone feels supported, welcome and clear on their roles</p> <p>One Awards: (LE)</p> <ul style="list-style-type: none"> ○ LE sat on the selection panel, along with 2 EN staff and 2 Rhinos representatives, to select the winners of each of the 10 categories. It was a successful process and all nominees were worthy of being put forward ○ Reflections: Successful panel process; 3 categories with only 1 nomination and although these were very worthy winners, the Region need to make sure that multiple nominations are submitted for each category in future; some nominations didn’t do the nominee justice, writing only a sentence or 2 which made it difficult to judge as there wasn’t enough information ○ There had been confusion with the One award date. A message went out stating the 18 June but the invite letter stated 12 June – Note from DC – The provisional ‘save the date’ was 18 June but when Rhinos confirmed the date, it had changed to 12 June <p>Organisational arrangements & Responsibilities: (LW/KP)</p> <ul style="list-style-type: none"> ○ LW had produced a draft document outlining the Regional Management Board (RMB) and Working Group (WG) responsibilities and the organisational structure. This was circulated prior to the meeting <p>Action Point: Speak to KM outside of the meeting to see where his strengths lie and add him to the structure</p> <p>Action Point: Add NS to the structure</p> <p>Action Point: Speak to Imo Greatbach, EN’s Head of Volunteering, to see if EN have Roles and Responsibility Templates that the Region could adopt</p>	<p>All New members</p> <p>LE</p> <p>LW</p> <p>LW</p> <p>LE</p>
5	<p>Finance Update: (KP/NS)</p> <p>NS’s up-date carried forward as she was delayed</p> <ul style="list-style-type: none"> ❖ KP informed the Board that the End of Year accounts need to be reviewed prior to the AGM ❖ The Accounts are healthy with £80k +. KP asked each Working Group (WG) to think about their top priorities and submit budgets to reflect this so that RMB can start to allocate money ❖ Prior to covid the main priority spends were on the Volunteer recognition event, 	

- Regional Competition (open, U14, U16 Leagues, U12 & U19 tournaments) and Development days run by the Coaching WG. Post covid, all of the above will still be a key focus along with work with schools, Coach Development, Mentoring activities for Officials, Hardship funding and the new website
- ❖ WG's need to discuss and decide on a Chair to lead each of their WG's


KP left the meeting

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Business Partner Updates:

- ❖ **EN Report – (LW Circulated)**
This report provides information on EN's activities during the last quarter
- ❖ **Regional Chairs Meeting 21 May 2022 (LW Circulated the report)**
LW explained, for the benefit of the new members, that there was a Regional Management Board (RMB), led by a Regional Chair in each of the 9 Regions in England. The Regional Chairs meet 4 times per year along with the EN directorate
Lisa had circulated the Regional Chairs report prior to the meeting
- ❖ **Regional Planning Round**
The purpose is to work with business partners to produce a 5 year integrated plan .
Lisa is to meet with Caer (EN's Partnership Manager for the North) to organise a planning day where partners, (RMB, Working Groups, Rhinos, EN staff & Counties) come together, face to face, to understand EN's adventure strategy and to start working on the 5 year plan

NS joined the meeting and YM left the meeting

- ❖ **Leeds Rhinos Update: (LW/SF)**
Sian explained that this season had been a tricky one for the Rhinos. Tracey Robinson joined Rhinos as head coach in January. The timing of the appointment was disruptive to the preparation for the season
Tracey is stepping down and recruitment for a replacement is under way. The new post will have a wider remit and will have the title of Director of Netball as well as Head Coach
Rhinos are still learning about netball and how it all works and fits together. They are eager to understand the netball landscape and work with the Region more.
Match days across the region went well and the joint awards ceremony was well received
The 'Working as One' planning day will help Rhinos understand the bigger picture and the workings of netball within Region & Counties

Players need to come up and develop through the pathway. It is important that the county provision is of the correct standard and the coaches are appropriately qualified and have the relevant experience.
Need to ensure that the pathway and other provision such as Youth Camps are inclusive to all
Hardship funding is available from the Region but it needs to be better communicated as many are not aware the funding exists
There was a need for more clarity around the pathway - who is responsible for what and what are the official channels as there is a lot of provision out there and it can be confusing to know which to choose
Lisa clarified the pathway:
Rhinos were responsible for the following:
 - Superleague
 - U21
 - U19
 - U17
 - U15 (the best from the counties)Counties are responsible for:
 - U15 (their top players are transferred to Rhinos)
 - U13Lisa explained that there was work to be done around coach development and that EN had recruited a new head of coaching, Chris Cushion. The work the Region will be doing in this area will fit in with the work Chris is doing as EN are

	<p>eager that there is consistency across all Regions Chris will be looking into what the coach offer looks like and will split coach development and coach performance. Rhinos will take the performance and the Region will concentrate on coach development. The age groups that the Region will focus on are:</p> <ul style="list-style-type: none"> ○ O18 ○ U16 ○ U14 ○ U11 	
7	<p>Membership Communications & Marketing:</p> <p>❖ New Yorkshire Netball Website (MP) MP explained that the new website had been delayed, mainly due to covid and the previous website developer holding up the process The Region now owned 2 domains; yorkshirennetball.org & yorkshirennetball.net The new website will have analytics which will provide useful insight data about the visitors using the website MP to roll out training for users of the website so they can add content MP using the Yorkshire rose logo for the website MP to set up netball emails for RMB members (@yorkshirennetball.net) MP needs content for the website ASAP</p> <p>Action Point: List topic headings that require content and send to RMB</p> <p>Action Point: Add a 'what's on where' section to the website for local activity</p>	<p>MP</p> <p>MP</p>
8	<p>Equality, Diversity & Inclusion: (LM)</p> <p>Carried forward - No Update as Louise was unable to attend the meeting</p>	
9	<p>AOB:</p> <p>❖ Set RMB meeting dates for the rest of the year</p> <p>Action point: Set up and send RMB a doodle poll for their availability for RMB meetings in August & December</p> <p>• The meeting was brought to a close at 8pm by the Chair LW</p>	<p>DC</p>

Dates of Next Meetings:

August & December 2022 TBC